GUIDELINES TO APPLICANTS FOR RESEARCH GRANTS

The NeuroSurgical Research Foundation (NRF) calls for applications for research grants consumables and minor research equipment for 2019.

- *General neurosurgical research applications up to the value of $30,000 will be considered.*
- *Paediatric neurosurgical research applications up to the of $50,000 will be considered.*

Section 1: Project Outline

1. **Project Title**

2. **Simplified Title of the Project**

3. **Keywords**
   Provide up to 6 keywords to describe the project

4. **Lay Summary – maximum 100 words**
   Provide a lay summary of the project outlined in the application.

5. **Project Category – Please indicate which category you wish to apply for**
   - General neurosurgical research applications must be from a collaborative group in Adelaide.
   OR
   - Paediatric neurosurgical research applications must involve collaboration with an interstate or overseas group.

6. **Total funding amount requested**

7. **Chief Investigators (CIs)**
   - Name, title, qualifications, current department, address, contact details and position of the CIs.
   - At least one CI must be from a collaborative group in Adelaide.
   - Indicate the number of days per month each applicant expects to devote to the project, and any anticipated absences.
   - For Paediatric neurosurgical research applications only: the second CI must be from interstate or overseas.
   - Applications from junior researchers are encouraged.

8. **Associate Investigators (AIs)**
   - Name, title, qualifications, current department, address, contact details and position of the CIs.
   - Indicate the number of days per month each applicant expects to devote to the project, and any anticipated absences.

9.   **Previous NeuroSurgical Research Foundation Research Gifts**

10.   **Ethical review –** indicate where ethical review (human and /or animal) is required for the project and if approval has already been granted or ethics approval is still pending. Please note that ethical clearance is not a requirement of grant award but must be obtained before the project start date.

Section 2: Research Support

11.   **Research Support**

11.1 Current and pending research support – itemise for all listed CIs, giving value of support for each year that support has been granted. Funds from all sources must be included. If no applications for support are pending, please indicate why application is only being made to the NRF.

11.2 Relationship between the support requested and other applications – indicate any overlap between this application and any other current or pending support, specifically addressing why existing support cannot be utilized to support the research proposed in the current application.

Section 3: Project Details

12.   **Project**
The project outline must be phrased in language that is comprehensible to someone unqualified in your discipline. It should explain what is proposed and how it is to be done within the four A4 pages stipulated. *Note: The information provided must be sufficient to allow the application to be assessed scientifically. The amount of information required for a research donation may vary, but sufficient detail must be provided. For projects expected to take more than one year to complete, the proposal should clearly state the aims, expected results and budget requirements only for the first year of the project, as research donations are awarded for one year only.*

There is a maximum **LIMIT of 4 PAGES, including references**.

Formatting guidelines: 2cm margins, single paragraph spacing, minimum size 12 Arial font.

12.1   Background
Describe the:
- *Significance of the project*
- *Objectives of the project*
- *Background to the project including scientific aspects and any other relevant material*

12.2   Aims and Hypotheses
Describe the aims of your project, including a clear statement of the hypothesis to be tested.

12.3   Research Plan
Outline the research plan in detail, including as appropriate:
- *a detailed description of the experimental design*
- *techniques to be used; and*
- *methods of statistical analysis.*

12.4   Outcomes and Significance
Briefly describe the:
- *importance of the problem to be researched*
- *expected outcome of the research plan; and*
- *potential significance of the research.*

13.   Budget
13.1 Itemised Budget – itemise each budget item and indicate the priority of the request (A, B or C). Salary requests will not be supported.

13.2 Financial Summary – summary of support requested for each category: minor equipment, maintenance, other.

Section 4: Certification

14.   Certification

All applications must carry certification by the Head of the Division/ Department/School "that appropriate general facilities will be available to the applicant if successful and that the project will be carried out strictly in accordance with NHMRC Ethical and Scientific Guidelines".

Application Submission

- Please save the completed application form as a PDF document using the following file naming convention: CIA Name_NRF 2019_Round 1.pdf
- Please submit one original by 5pm 13th May 2019
- To NeuroSurgical Research Foundation
  - email: ginta.orchard@nrf.com.au
  - post: NRF, PO Box 698, North Adelaide, SA 5006
- **Please note that late applications will not be accepted**

Report
The NeuroSurgical Research Foundation requests a one-page report on the outcome of the research project funded by this research donation, at the completion of the project for one-year projects and annually for multi-year projects. This is to assist the Foundation in publicising the benefits of research in neurosurgical injuries and diseases, and to assess the quality of the research which has been funded and guide in future research donations.